

Flexible Recruitment Resourcer



Syntax Consultancy are currently looking for intelligent, flexible people to join a “virtual bench” of Recruitment Resources, the opportunity could suit current University / College students, recent graduates, or candidates on a gap year, as the work will be intermittent and flexibility will be key for this opportunity.

The ideal candidate will be able to work on an “ad-hoc” basis to help our Resourcing Team deliver during busy times. We are looking for enthusiastic candidates who are flexible, intelligent, great communicators, and keen to learn. An interest in the IT and Technology industries would also be preferred.

The Role

- Recruiting candidates for the IT industry.
- Telephone-based, office-based work – calling candidates and matching them to job requirements.
- Keyword searches, using web search tools and online job boards.

Key Skills

- Excellent communication skills
- Enthusiastic, willing to learn
- Flexible / Reliable / Driven
- Friendly and personable

*** Please note: full job training will be given. No prior experience necessary. ***

If you're interested in this opportunity please send your CV to resourcing@syntaxconsultancy.com for initial consideration. We will be in contact if your skills and experience match our requirements. You will receive a phone call from one of our management team, who will discuss the opportunity in more detail with you and who will be happy to answer your questions about the role.

We always endeavour to respond to each unsuitable application, however, due to current high volumes of applications it is not always possible to achieve this. Thank you for your understanding.

Syntax Consultancy Limited operates as an Employment Business and Agency.